

Court Application Checklists

Contact Enforcement



Checklist for an application to the court for an Enforcement Order

1. Find out where your local family court is (local to your children)
If you need help with this, visit
<https://courtribunalfinder.service.gov.uk/>
2. Complete Form C79, print and sign three copies of the forms.
3. The fee for an application for an Enforcement Order is currently £215. Take a cheque, postal order or cash for that amount when you go to the court.
4. It will assist both you and the judge if you write a brief Position Statement. Try to keep the position statement to two to three pages, using brief paragraphs to set out why you are applying to the court, and what you wish the court to do.
5. Before setting off for the court building, ensure you have with you:
 - A] Three completed and signed copies of form C79;
 - B] The cash, cheque or postal order to pay the court fee;
 - C] Three copies of your Position Statement.
6. Before leaving home, empty your pockets or bags of anything non essential (or embarrassing!). At the court building, you will go through a metal detector, have to empty your pockets, and are likely to have your bags searched.
7. Print one further copy of the front sheet of the C79, and have the court staff stamp this to confirm receipt of the documents.
8. Take change for parking.