

The Court

Case Number

The full name(s) of the child(ren)

Child(ren)'s number(s)

Date of [Hearing] [Directions Appointment]

Cafcass/CAFCASS CYMRU will carry out checks as it considers necessary.

Cafcass - Children and Family Court Advisory and Support Service (in England); CAFCASS CYMRU - Children and Family Court Advisory and Support Service Wales.

What you (the person receiving this form) should do

- Answer the following questions. **If the applicant is only asking for financial relief in respect of the child(ren) named above you do not need to answer questions 6 and 7.**
- If you need more space for an answer use a separate sheet of paper. Please put your full name, case number and the child(ren)'s name(s) and number(s) at the top.
- If the applicant has asked the court to order you to make a payment for a child you must also fill in a Statement of Means (form C10A). You can obtain this form from a court office if one has not been enclosed with the papers served on you.
- **If you answer "Yes" to both parts of question 6, and/or question 7, you must also fill in Supplemental Information Form (form C1A).** You can obtain this form from a court office if one has not been enclosed with the papers served on you.
- If you need special assistance or facilities for a disability or impairment please set out your requirements in full in question 10. The court staff will need to know your specific requirements for example; documents in alternative formats such as Braille or large print and/or access provision, a hearing loop or a sign language interpreter. The court staff will get in touch with you about this. If you do not make the court aware of all your needs, this may result in the hearing being adjourned.
- When you have answered the questions make copies of both sides of this form. You will need a copy for the applicant, and each party named in the application for an order (form C1, C100, C78 or C79).
- Post, or hand, a copy to the applicant and to each party. Then post, or take, this form, and the Statement of Means and Supplemental Information Form if you have filled one in, to the court at the address below. You must do this **within 14 days** of the date when you were given the Notice of Proceedings, **or** of the postmark on the envelope if the Notice of Proceedings was posted to you.

To be completed by the court

[The Court Manager] [Chief Executive to the Justices]

The court office is open from

a.m. to

p.m. on Mondays to Fridays

1 About you (the person completing this form)

Full name

Date of birth

Address

Please give a daytime telephone number if you can.

Telephone Number

2 About your solicitor

Full Name

If you do not have a solicitor put **None**
(but see note 3 on the Notice of Proceedings
that was served on you).

Address

Reference

Telephone Number

Fax Number

DX Number

3 Address to which letters and other papers
should be sent

4 The application was received on

5 Do you oppose the application?

Yes

No

6 Did you receive a completed Supplemental
Information Form (form C1A) from the applicant
with the papers served on you?

Yes

No

If Yes, do you wish to comment on any of the
statements made in that form by the applicant?

Yes

No

7 Do you believe that the child(ren) named above
have suffered or are at risk of suffering any harm
from any of the following:

Yes

No

- any form of domestic abuse
- violence within the household
- child abduction
- other conduct or behaviour
by any person who –
(a) is or has been involved in caring for
the child(ren); or
(b) lives with, or has contact, with the child(ren)?

8 Do you intend to apply to the court for an order?

Yes

No

9 Will you use an interpreter at court?

Yes

No

If Yes state the language into which the Interpreter will translate.

Note: If you require an interpreter you must notify the court immediately so that one can be arranged.

Language:

10 Do you have a disability for which you require special assistance or special facilities at court?

Yes

No

If Yes please say what your needs are. The court staff will get in touch with you about your requirements.

Signed
(Respondent)

Date
